

SLNO	COURSE NAME	CODE	MONTHS	DETAILS
1	COMPUTER AWARENESS	AGECA	3 Month	Fundamentals, Operating System & Typing Practice
				Word
				Excel
				Power Point
				Multimedia
				Internet & Email
2	MS - OFFICE	AGEMSO	1 Month	Fundamentals, Operating System & Typing Practice
				Word, Excel,
				Power Point,
				Internet & Email
3	OPEN - OFFICE	AGEOO	2 Months	Fundamentals, Operating System, Typing Practice
				Write(Word), Calk(Excel), Impress (Power Point), Draw(Graphic),
				Base(Access)
				Multimedia
				Internet & Email
4	OFFICE SECRETARIAT	AGEOS	2 Months	Fundamentals, Operating System,
				Typing Practice
				Office Procedure, Letter Drafting
				Word, Excel,
				Power Point
				Multimedia
5	DATA ENTRY OPERATOR	AGEDEO	3 Months	Fundamentals, Operating System, Windows, Linux
				(Optional)
				Typing Practice
				Word, Excel, Power Point, Data Concepts in
				Database
				Multimedia
				Internet & Email
6	COMPUTERIZED FINANCIAL ACCOUNTING	AGECFA	3 Months	Fundamentals, Operating System, Typing Practice
				Word, Excel, Power
				Point
				Accounting Procedure-Tally
				erp 9.0 with gst
				Maintain Ledger A/C, Balance Sheet, Trail Balance, Book Keeping, GST, Income Tax,
				Reports
				Multimedia
				Internet & Email
7	DTP & Tally ERP-9	AGEDTPT	4 Months	Page Maker, Corel Draw, Photoshop Tally ERP 9: Introduction, Com pany Information, Trial Balance, Payroll
				.Vouchers with accounts only Accounts with inventory, Journal Entry, Group Creation, gst

8	<b>DIPLOMA IN COMPUTER APPLICATION</b>	AGEDCA	<b>12 months</b>	<p>Fundamentals, Operating System.</p> <p>Word, Excel, Power Point, Access.</p> <p>HTML</p> <p>Data Communication &amp; Multimedia</p>
9	<b>*DIPLOMA IN COMPUTER APPLICATION</b>	<b>* DICA</b>	<b>6 Months</b>	<p>Fundamentals of Computers, MS Windows, MS Word, Excel, Kannada Nudi, Page Maker, Corel Draw, Software, Tally, Internet &amp; E-Mail</p>
10	<b>Computerised Fashion Designing</b>	CFT	<b>6 Months</b>	<ul style="list-style-type: none"> <li>• Fundamentals of Computer</li> <li>• Windows</li> <li>• Corel-Draw 9.0</li> <li>• Photoshop</li> <li>• Fashion Technologies</li> <li>• Cutting Technologies</li> <li>• Sewing Technology</li> <li>• General Textile</li> <li>• Practicle work</li> <li>• Project Work</li> </ul>
11	<b>ADVANCED DIPLOMA IN COMPUTER APPLICATION</b>	AGEADCA	<b>12 months</b>	<p>Fundamentals, Operating System</p> <p>Word, Excel, Power Point, Access</p> <p>C, C++, Advance C &amp; Data structures with Algorithms, Java &amp; <b>J2EE &amp; its architecture</b>, Advance Oracle, VB, <b>VB.NET</b> technology</p> <p><b>Web Designing &amp; Usage of Scripting languages</b></p> <p>Multimedia</p> <p>Internet &amp; Email</p>
12	<b>POST - GRADUATE DIPLOMA IN COMPUTER APPLICATION</b>	AGEPGDCA	<b>18 months</b>	<p>Fundamentals, Operating System</p> <p>Word, Excel, Power Point, Access</p> <p>C, C++, HTML, Javascript, Advance C &amp; Data structures with Algorithms, Java &amp; <b>J2EE &amp; its architecture</b>, Advance Oracle, VB, <b>VB.NET</b> technology</p> <p><b>Web Designing &amp; Usage of Scripting</b></p> <p><b>Data Communication &amp; Networking</b></p> <p>Multimedia</p> <p>Internet &amp; Email</p>
13	<b>TALLY With GST</b>	TGST	<b>11 months</b>	<p>Tally ERP 9.1 with GST, Introduction, Maintain Ledger A/C, Balance Sheet, Trail Balance, Book Keeping &amp; GST, Income Tax,</p>
14	DTP	DTP	<b>4 Months</b>	<p>Page Maker, Corel Draw, Photoshop</p>
15	Diploma In Financial Accounting	DFA	<b>3 MONTH</b>	<p>Tally 9.0 with GST, Introduction, Maintain Ledger A/C, Balance Sheet, Trail Balance, Book Keeping &amp; GST, Income Tax, TDS</p>